



FOUNDATION BANQUET CLUB

Event Management & Banquet Booking System

www.foundbanq.taswog.com



Overview

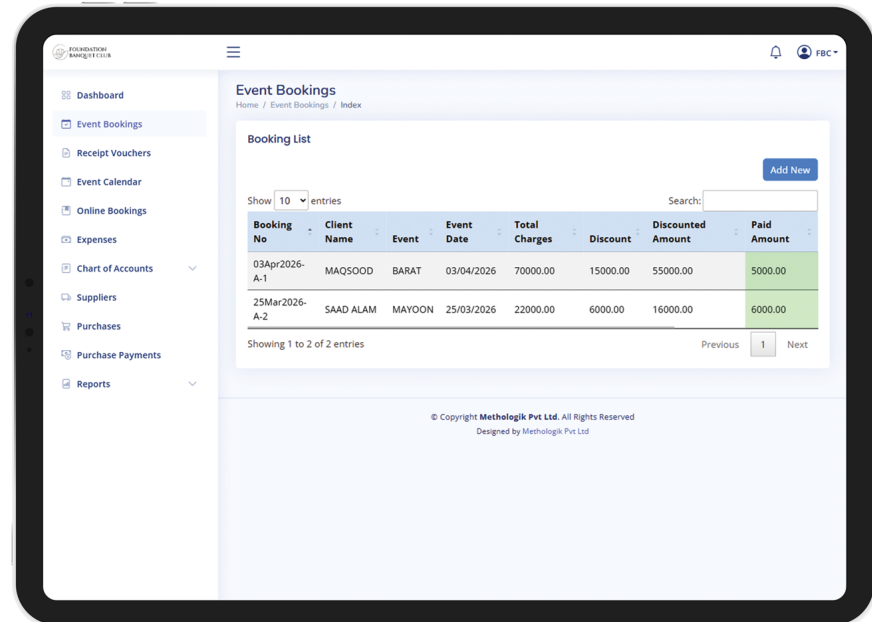
The Event Management & Banquet Booking System is a complete, end-to-end digital solution designed specifically for marriage halls, banquet venues, event lawns, and function halls. The system automates bookings, payments, event scheduling, expense tracking, supplier management, and full financial accounting. It ensures accuracy, enhances staff efficiency, and provides real-time insights to management.

Key Features

Event Booking Management

A comprehensive booking form allows staff to record all details regarding an event, including:

- ◆ Booking Date
- ◆ Auto-Generated Booking Number
- ◆ Client Information (Name, CNIC, Address, Contact Details)
- ◆ Client Representative Details
- ◆ Program Date & Day (Auto-filled)
- ◆ Type of Program (e.g., Baraat, Walima, Mayoon, Corporate Event)
- ◆ Type of Service
- ◆ Discount & Discount Type
- ◆ Total Persons
- ◆ Hall Portion Selection (A, B, C)
- ◆ Grand Total Calculation



Event Bookings

Home / Event Bookings / Index

Booking List

Show 10 entries

Search:

Booking No	Client Name	Event	Event Date	Total Charges	Discount	Discounted Amount	Paid Amount
03Apr2026-A-1	MAQSOOD	BARAT	03/04/2026	70000.00	15000.00	55000.00	5000.00
25Mar2026-A-2	SAAD ALAM	MAYOON	25/03/2026	22000.00	6000.00	16000.00	6000.00

Showing 1 to 2 of 2 entries

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Key Features

Receipt & Payment Management

Manage all payments digitally with a clear financial breakdown:

- ◆ Total Amount
- ◆ Paid Amount
- ◆ Due Amount
- ◆ Multiple Payment Receipts
- ◆ Payment Methods (Cash, Bank, etc.)
- ◆ Auto-generated Receipt Voucher Numbers
- ◆ Date-wise payment history
- ◆ Printable Receipts

This module eliminates manual errors and ensures complete transparency.



Key Features

Event Calendar

A powerful visual calendar that displays:

- ◆ Booked Dates
- ◆ Available Dates
- ◆ Portion-wise Bookings
- ◆ Program Types
- ◆ Upcoming Events List

The Event Calendar prevents double-booking and improves scheduling efficiency.



Key Features

Online Booking (Website Integration)

Customers can book events directly from the website:

- ◆ Real-time availability calendar
- ◆ Online booking form
- ◆ Automatic notifications sent to the Admin Panel
- ◆ Admin can approve, modify, or reject bookings

This feature converts the banquet hall into a 24/7 online booking system.



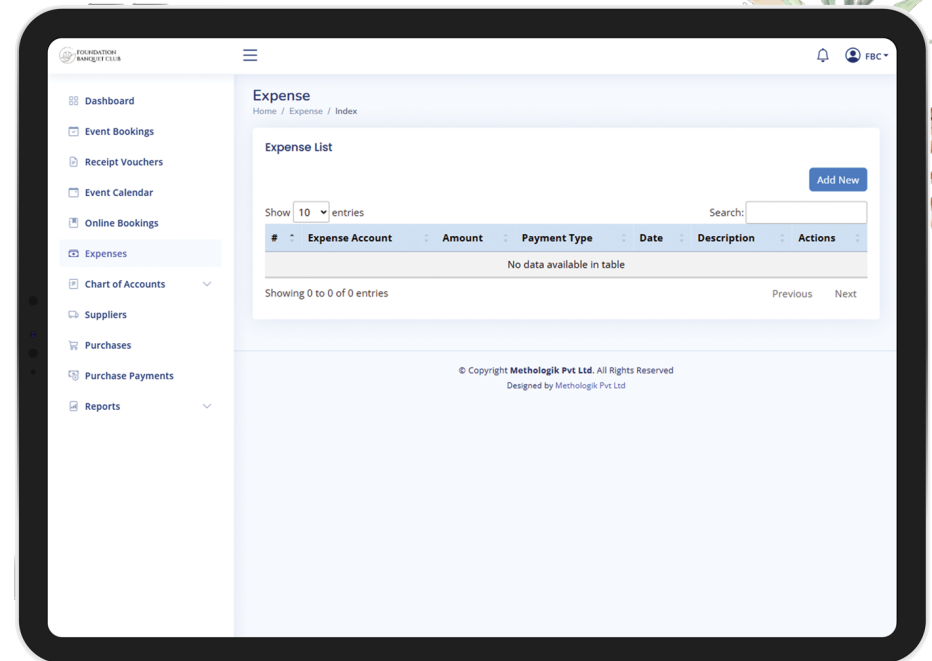
Key Features

Expense Management

Record and track all operational expenses:

- ◆ Daily expense entries
- ◆ Categorized expenditures
- ◆ Date-wise tracking
- ◆ Expense reporting

This module helps management maintain cost control and financial clarity.



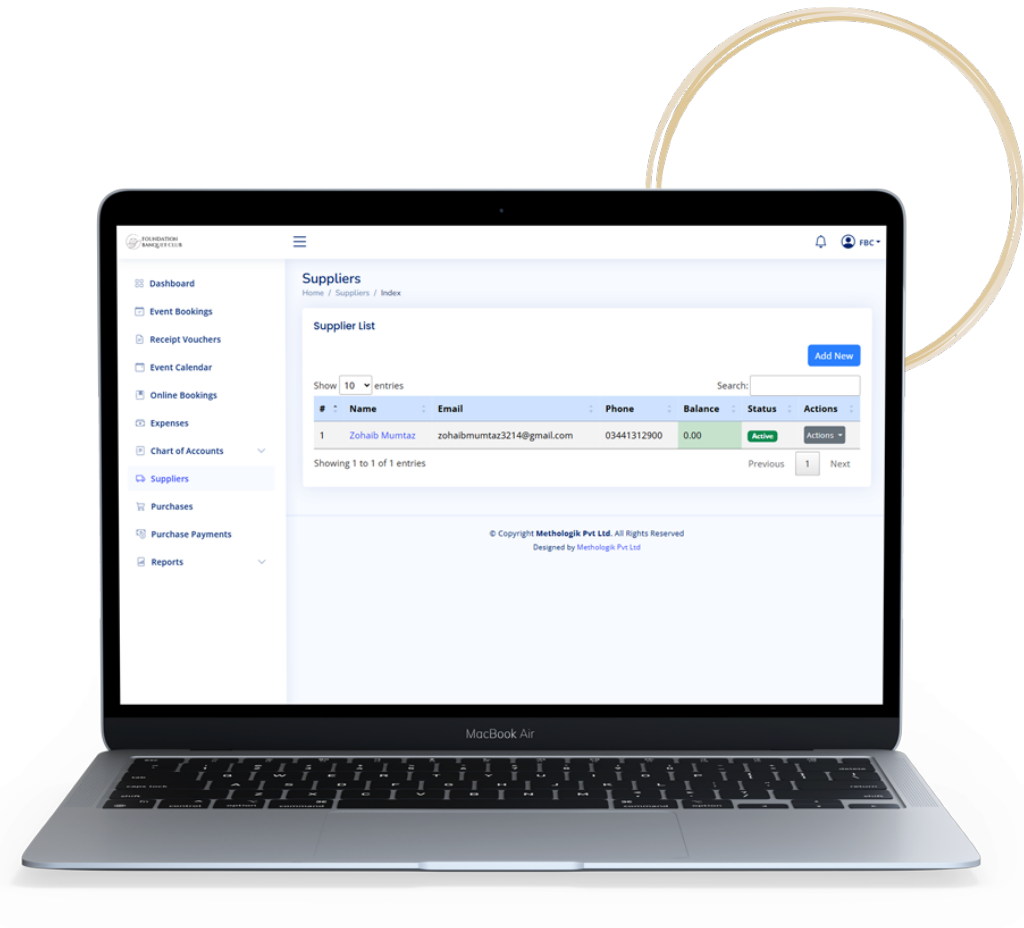
Key Features

Supplier Management

Maintain records for all suppliers:

- ◆ Supplier profiles
- ◆ Contact details
- ◆ Supplier-specific purchases
- ◆ Outstanding balances

This ensures smooth coordination with vendors and clear accountability.

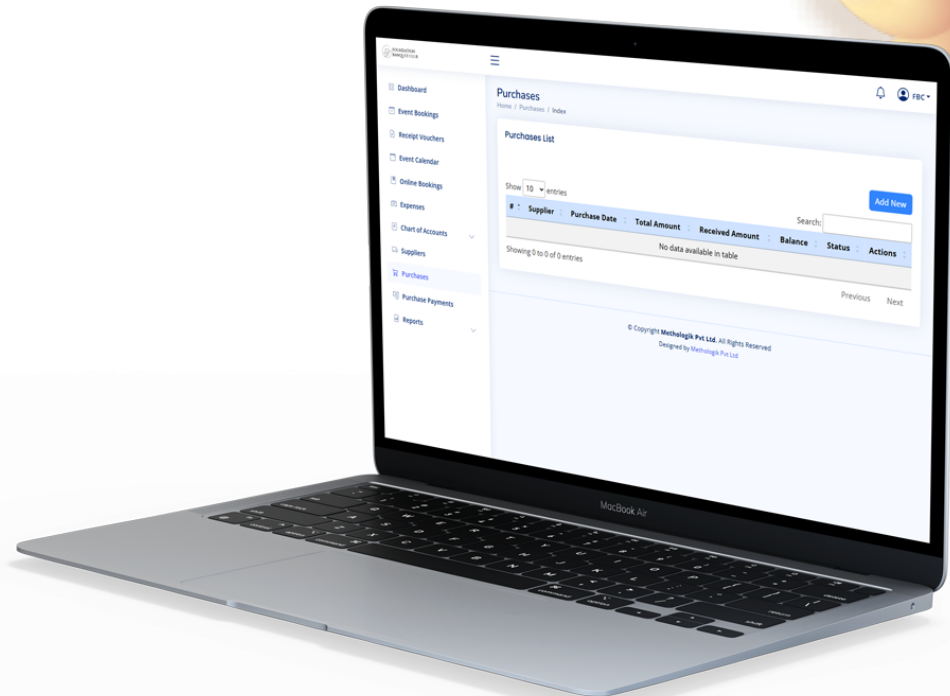


Key Features

Purchase & Inventory Management

A streamlined system to manage purchases related to event operations:

- ◆ Purchase entries
- ◆ Itemized purchase records
- ◆ Supplier mapping
- ◆ Payment status tracking



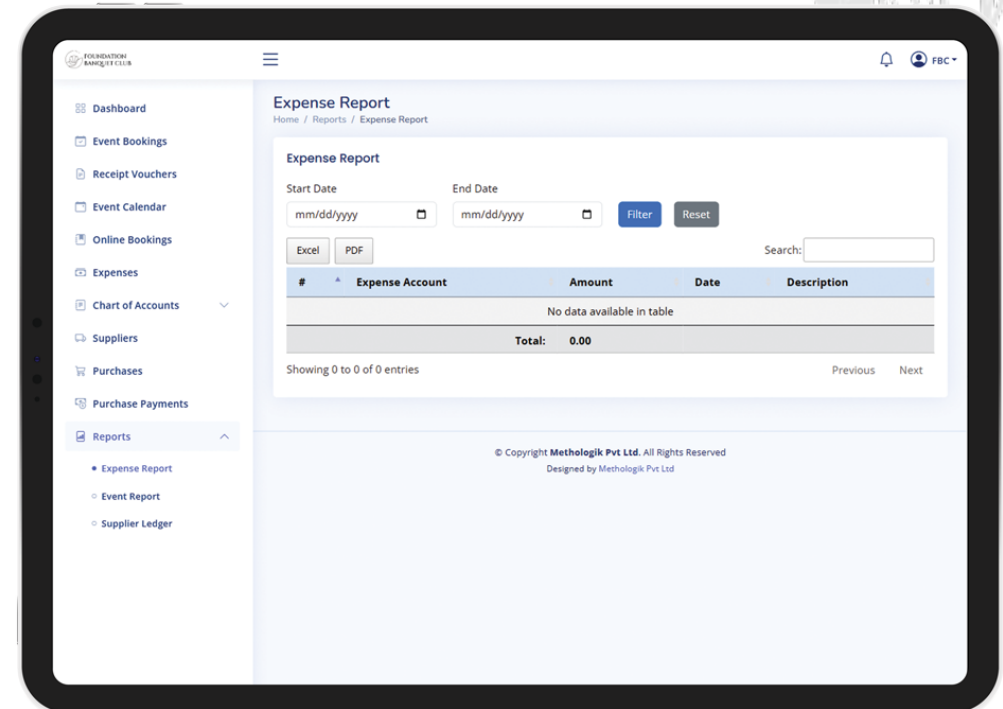
Key Features

Reports Module

A complete reports section providing:

- ◆ Booking Reports
- ◆ Revenue Reports
- ◆ Pending Payment Reports
- ◆ Expense Reports
- ◆ Supplier Reports
- ◆ Online Booking Reports
- ◆ Custom Filters (date, client, program type)

All reports can be exported as:
PDF - Excel - Printable Format





Accounting Module (Chart of Accounts)

A built-in accounting system to manage all financial aspects of the banquet:

- ◆ Chart of Accounts (Assets, Liabilities, Income, Expenses)
- ◆ Opening Balances
- ◆ Journal Entries
- ◆ Trial Balance
- ◆ Balance Sheet
- ◆ Profit & Loss Statement
- ◆ Account Ledger Reports

This ensures your banquet hall operates with complete financial transparency and accuracy.



Administration & User Management

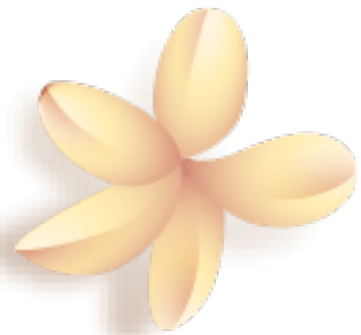
- ◆ Secure login system
- ◆ Role-based permissions
- ◆ Dashboard overview of all modules
- ◆ Alerts & notifications



Benefits of the System

- ◆ Eliminates manual registers and paperwork
- ◆ Prevents double bookings
- ◆ Provides real-time financial insights
- ◆ Enhances staff productivity
- ◆ Increases customer satisfaction
- ◆ Ensures organized record-keeping
- ◆ Supports multi-user access for staff, managers, and owners





Conclusion

- ◆ This Event Management & Booking System is a complete, professional software solution designed for banquet halls and event venues. It automates operations, reduces manual errors, and provides management with powerful tools to run the business smoothly and efficiently.

